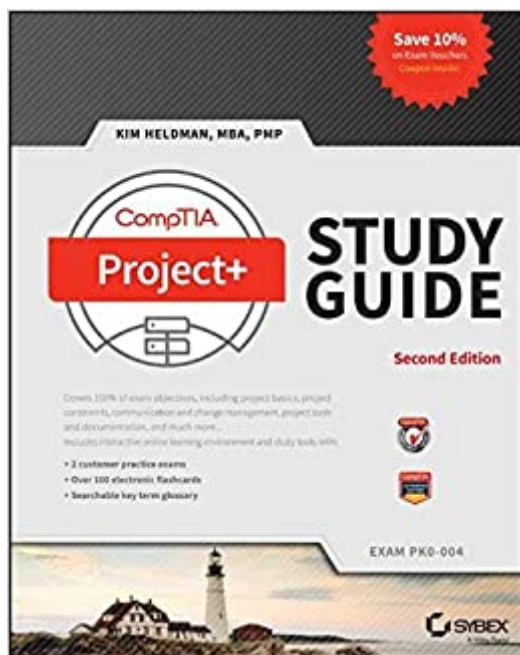


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# CompTIA Project+ Study Guide: Exam PK0-004



## Synopsis

The bestselling Project+ preparation guide, updated for the latest exam The CompTIA Project+ Study Guide, Second Edition is your comprehensive resource for taking Exam PK0-004. With 100% coverage of all exam objectives, bolstered by real-world scenarios and the Sybex interactive learning environment, this book gives you everything you need to approach the exam with confidence. Detailed explanations and superior study tools cover and reinforce setup, initiation, planning, execution, delivery, change, control, communication, and closure, and the author Kim Heldman's twenty-five years of project management experience provide deep insight into real-world applications. Study tools include access to two bonus practice exams, allowing you to focus on areas you need further review, and electronic flashcards provide last minute review on key concepts. The Project+ exam is a first step into the complex world of project management, and serves as a springboard to the Project Management Institute's (PMI) PMP certification. This study guide helps you build the knowledge you need to be confident on exam day. Review 100 percent of the Project+ exam objectives Understand the real-world applications of each concept Gain expert insight drawn from real-world experience Access online practice exams, electronic flashcards, and more Every industry needs people who know how to deliver successful project outcomes. The Project+ exam parallels the PMI's A Guide to Project Management Body of Knowledge (PMBOK® Guide), so this smart study guide gives you a solid foundation for additional project management training and certification. The CompTIA Project+ Study Guide, Second Edition combines industry-leading expertise with Sybex resources to help you successfully begin your project management journey.

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Covers 100% of exam objectives, including project basics, project constraints, communication and change management, project tools and documentation, and much moreâ | Includes interactive online learning environment and study tools with: + 2 customer practice exams + Over 100 electronic flashcards + Searchable key term glossary Your guide to preparing for the CompTIA Project+ PK0-004 exam CompTIA Project+ certification will help you land and succeed in a project management position, and also serves as a springboard to the Project Management Institute's (PMI) PMP certification. This latest edition of the bestselling Project+ guide covers 100% of all exam objectives, fortified with detailed explanations and superior study tools. Topics include setup, initiation, planning, execution, delivery, change, control, communication, and closure, presented with real-world insight from author Kim Heldman's 25 years of project management experience. Enhance your study with the practice tests and electronic flashcards that are part of the exclusive Sybex online learning environment and be confident on exam day. Coverage of 100% of all exam objectives in this Study Guide means you'll be ready for: Pre-Project Setup Project Initiation Creating a Project Charter Complete Project Planning Developing Schedules and Budgets Project Execution and Delivery Managing Change, Control, and Communication Project Closure Interactive learning environment Take your exam prep to the next level with Sybex's superior interactive online study tools. To access our learning environment, simply visit <http://www.wiley.com/go/sybextestprep>, type in your unique PIN, and instantly gain access to: Interactive test bank with 2 practice exams. Practice exams help you identify areas where further review is needed. Get more than 90% of the answers correct, and you're ready to take the certification exam. 110 questions total! More than 100 electronic flashcards to reinforce learning and last-minute prep before the exam Comprehensive glossary in PDF format gives you instant access to the key terms so you are fully prepared ABOUT THE PROJECT+ CERTIFICATION The Computing Technology Industry Association (CompTIA) is the world's leading provider of vendor-neutral IT certifications. Certification in project management has become increasingly important for those pursuing full-time careers in this field. The Project+ exam demonstrates proof of your professional achievement and increases your marketability.

KIM HELDMAN, MBA, PMP, is the Chief Information Officer for the Regional Transportation District in Denver, Colorado. She has over 25 years of experience in project management and more than

18 years of experience in senior management positions. Kim is the author of several books on project management, including the bestselling PMP Project Management Professional Exam Study Guide, Eighth Edition, and Project Management JumpStart, Third Edition. You can visit Kim's website at [www.kimheldman.com](http://www.kimheldman.com).

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